

MINUTES OF A BUSINESS MEETING  
OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY UNIT  
SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES, ILLINOIS,  
HELD AT THE ADMINISTRATIVE CENTER  
NOVEMBER 15, 2010 AT 7:00 P.M.

- Call to Order President Mike Jaensch called the meeting to order at 6:00 p.m. Board members present: Mike Jaensch, Susan Crotty, Suzyn Price, Dave Weeks, Jackie Romberg, Jim Dennison and Terry Fielden.
- Administrators present were: Mark Mitrovich, Superintendent of Schools; Melanie Raczkiwicz, Associate Superintendent for Operations; Carol Hetman, Chief Human Resources Officer; and Dave Zager, Assistant Superintendent for Finance.
- Closed Session Dennison moved, seconded by Crotty to go into Closed Session at 6:05 p.m. for consideration of:
1. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
  2. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal. 5 ILCS 120/2(c)(11).
  3. Student Disciplinary Cases 5 ILCS 120/2(c)(9).
  4. Discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 5 ILCS 120/2(c)(21).
- Open Session Dennison moved, seconded by Crotty to return to Open Session at 7:00 p.m. A voice vote was taken. Those voting Yes: Crotty, Fielden, Price, Dennison, Romberg, Jaensch and Weeks. No: None. The motion carried unanimously.
- Roll Call Board Members present were: Mike Jaensch, Susan Crotty, Suzyn Price, Dave Weeks, Jackie Romberg, Jim Dennison and Terry Fielden.
- Student Ambassador present:  
Sam Lai, Naperville North High School  
Absent: Jake Karl, Naperville Central High School
- Administrators present: Mark Mitrovich, Superintendent of Schools; Melanie Raczkiwicz, Chief Operating Officer; Kathy Duncan, Chief Academic Officer; Kitty Ryan, Assistant Superintendent for School Services and Programs; Kathy Klees, Assistant Superintendent for Curriculum and Staff Development; Roger Brunelle, Chief Information Officer; David Zager, Chief Financial Officer; Kitty Murphy, Assistant Superintendent for Student Services and Special Education; Carol Hetman, Chief Human Resources Officer; Dave Chiszar, Director of Research and Assessment; Susan Rice, Director of Communications, Raquel Lightbourne-Coley, Director of Community Relations and Ralph Weaver, Director of Facilities & Construction.
- Pledge of Allegiance Lora Nowicki, Assistant Principal of Steeple Run Elementary School, introduced the following students who led the Pledge of Allegiance:

5<sup>th</sup> grader – Ella Bochenski  
4<sup>th</sup> grader – Amanda Rosenberg  
3<sup>rd</sup> grader – Colin Geraghty  
2<sup>nd</sup> grader – Dylan Sullivan

Public Hearing      Calendar Waiver for Parent Teacher Conferences  
Administrative Comments:  
Melanie Raczkiwicz opened the public hearing at 7:02 p.m. to hear testimony regarding the renewal of a calendar waiver for Parent Teacher Conferences. The District conducts formal parent/teacher conferences twice yearly. The School Code of Illinois requires that when parent/teacher conferences are conducted in the evening, it must follow a “regular full-day of school.” District 203 is requesting a waiver which would allow evening parent/teacher conferences to be conducted on a day when a “regular full-day of school” is supplanted by a Teacher Institute.  
Public Comments: None  
Board Comments: None  
Mr. Jaensch closed the Public Hearing at 7:04 p.m.

Recognition      **American Education Week, School Board Member Day celebrated**  
Superintendent Mitrovich announced that the spotlight will be on education this week with the celebration of American Education Week. The week highlights the importance of providing every child in America with a quality public education from kindergarten through college. Superintendent Mitrovich noted that the staff of District 203 is an incredible group of people that do an amazing job.

The Illinois General Assembly adopted a resolution naming November 15 of each year as School Board Member Day in Illinois. The action was taken as a way to honor and thank those citizens who devote so much of their time and energy for the education of our children. Superintendent Mitrovich acknowledged the many unpaid hours Board members contribute to help move the District forward.

**NCHS senior to lead Macy’s Day parade**

Naperville Central High School Drum major Alex Reeder will head to New York City to lead the Macy’s Thanksgiving Day parade. A senior at Naperville Central, Alex was chosen as one of two drum majors to lead Macy’s Great American Band. The Macy’s band will be comprised of student performers from around the country who will spend five days rehearsing prior to the Nov. 25 parade. He was selected because of his dedication, work and commitment displayed during a drum major summer camp held at Eastern Illinois University. The director of athletic bands at Eastern was also coordinator of the Macy’s Day parade band and invited Alex as drum major.

Alex has also worked to raise funds for the trip and received donations from the marching band, proceeds from a split-the-pot raffle during a Central football game and a donation from the Rotary Club. In addition, Alex plays the trumpet and sings with the schools’ a cappella group.

### **Highlands School Blue Ribbon ceremony**

Two teachers from Highlands School will travel to Washington D.C. next week to pick up one of the highest prizes in education -- the National Blue Ribbon Award. Arne Duncan, U.S. Secretary of Education will present Highlands' award to second grade teacher Kathy Burns and fourth grade teacher Maryellen Keith. The award, considered a benchmark of excellence, honors public and private schools whose students achieve at very high levels or have made significant progress and helped close gaps in achievement. Highlands was selected as a "high performing" school, as measured on state assessments over the last five years. Highlands School is one of only 16 schools in Illinois nominated for the award in 2010 and one of 304 recognized in the country.

Public Comments Mark Bailey, President of NUEA, thanked the Board of Education on behalf of the teachers and NUEA Executive Board, for all that they do for the District. He presented a card to Mr. Jaensch.

Student Ambassadors Report Sam Lai, Naperville North High School reported:

- This week there are multiple fund raisers for the United Way charity.
- Homecoming was successful
- There is a disco dance the day before Thanksgiving
- Soccer placed 4<sup>th</sup> in State
- Swimming was 2<sup>nd</sup> in sectionals and are going to State
- Humanities Dept. is creating a peace garden in the courtyard area to honor veterans; students and teachers who have served the country. Funds have been donated and the designer is not charging a fee.
- Club Interact, a service club, was just started. They are doing a drive for winter clothing and also for United Way.
- There is a giving tree for classes to pool money and purchase gifts for children.

Written Communication Freedom of Information Requests: None

Superintendent/ Staff/School Reports

President's Report Mr. Jaensch noted that he was privileged to be present last Thursday for the District breakfast held for Veterans. The Veterans come to the District office for breakfast and then disburse to various schools to make presentations to students. They are well received by students and their reception is appreciated by the vets. Rather than giving students the day off, the District has chosen to hold school on Veteran's Day so students have an opportunity to learn the meaning of the day especially through interaction with veterans.

Board of Education Reports LEED Tour of Ann Reid Early Childhood Center Terry Fielden noted that he and Ralph Weaver led a LEED (Leadership in Energy and Environmental Design) tour at the Ann Reid Early Childhood Center for the Junior North Academy class of Jerry Kedziora and Chris Stanicek. The tour focused on the submission for the LEED Certification for

the building, discussion of the LEED aspects in the building, storm water management/treatment and water conservation. The class will be working with some green technologies next semester as well as doing some water sampling at the center. The Ann Reid Center will serve the District well in teaching young adults on the importance of conserving resources, designing a healthy indoor environment as well as teaching the developing learners in the building.

Board Facilities  
Sub Committee  
Update

Craig Siepka reviewed plans Wight Inc. developed as options for renovating office areas at Prairie and Ranch View schools to provide safety, visibility and easy access to main entrances. He had the opportunity to speak with the principals about the needs at each of the schools. Wight's solution at Prairie involved adding an addition to the front of the building to provide new office space adjacent to a reception area. The vacated area in the center of the building would be gutted and converted to an instructional area. Construction would take place in summer with completion in early September. This should not impact learning.

At Ranch View the existing building would be renovated to move the kindergarten classes to the back with access to the playground and away from the main entrance. The office would be moved to where the kindergarten classrooms were and the music area would be relocated adjacent to the stage. The District already had plans from Healy Bender for both projects but asked Wight for a second opinion for long term viable options at each school. Healy Bender estimated each school to cost \$1million. Wight's estimates were \$1.3 and \$1.6 million. Mr. Fielden noted that we will ask Lamp Inc. to put together a construction schedule.

Mr. Siepka noted that options for locker room plans at NNHS are being considered and the District is working with Lamp, Inc. on a budget. This will be presented to the full Board after the Board Facilities Sub Committee has reviewed it.

Mr. Weaver showed pictures of the band area and the exterior of the north addition. The north addition is almost enclosed for winter. Mr. Fielden encouraged everyone to visit the band area especially at night.

Monthly  
Reports

- Treasurer's Statement – The Board received the September Treasurer's Statement
  - Investments – The Board received the September Investment Report as well as an additional Cash and Investment Report. Insurance Report –
  - The Board received the November Insurance Report
  - Budget – The Board received the November Budget Reports
- Mr. Zager answered Board questions on the monthly reports.

The following items were presented on the Consent Agenda:

1. Bills and Claims from Warrant #350971 through Warrant #352142 totaling \$17,817,883.08 for the period of October 19, 2010 through November 15, 2010.
2. Minutes: 10-18-2010, 11-1-2010
3. Personnel November 2010

**Leave Of Absences – Certified**

Melisa McManis, 4/22/11 – 6/7/11 KJHS Teacher Foreign Language  
Natalie Leslie- 2/14/11– 4/21/11 NCHS Special Education  
Billings Teacher

**Resignation – Classified**

Karen Pavels October 29, Beebe Special Education Assistant  
2010  
Richard Burke November 5, Transportation Bus Driver  
2010  
Deeba Khan November 23, Maplebrook Special Education Assistant  
2010

**Employment – Classified**

Bonnie November 1, Beebe Special Education Assistant  
Crement 2010

- 4. Bid: Fire Alarm System Replacement – NNHS
- 5. Bid: Bleacher Repair Work – NNHS, NCHS
- 6. Life Safety Surveys
- 7. Naperville Development Partnership Contribution FY 2011

Fielden made a motion to approve Bills and Claims from Warrant #350971 through Warrant #352142 totaling \$17,817,883.08 for the period of October 19, 2010 through November 15, 2010 and all other items on the Consent Agenda 1 through 7. Price seconded the motion. A roll call vote was taken on the motion. Those voting yes: Jaensch, Price, Dennison, Weeks, Fielden, Romberg, and Crotty. No: none. The motion carried.

Discussion  
With Action:

**Resolution No. 1011 – 01, Tax Levy**

Mr. Zager explained that taxing bodies in Illinois must adopt and file their tax levies by the last Tuesday in December. Part of adopting a levy is certifying compliance with the Truth in Taxation Act. In order to comply with Truth in Taxation a taxing body must estimate the tentative levy, calculate the percentage increase over the previous year’s tax extension, and if in excess of 105 percent of the previous year’s extension conduct a public hearing prior to final adoption. The School District adopts a tax levy in December and counties extend taxes in March or April of the following year. The average taxpayer in the district will see an increase in their property taxes paid to the school district of 2.4%. The Superintendent’s Finance Committee has reviewed the tax levy and is endorsing it as it stands. The District will conduct a Public Hearing on December 20, 2010 followed by Discussion With Action to adopt the levy and then file the levy with DuPage and Will Counties.

Weeks read Resolution No. 1011-01, Tax Levy and made a motion to approve it as presented. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Dennison, Weeks, Fielden, Romberg, and Crotty. No: None. The motion carried unanimously.

**Joint Print Shop Agreement with District 204**

Mr. Zager noted that the Board is being asked to approve and agreement with Indian Prairie 204 on joint copying/printing services. The agreement has a

duration of one year that can be renewed annually with a termination clause of 60 days notice. At the conclusion of the year we will evaluate the operation to validate cost estimates against projections and the alternative of outsourcing. If the results justify the continued in-house operation we would renew the agreement. Equipping, staffing, and providing for the combined operation will be done consistent with a one year agreement. Legal counsel for the District has reviewed and approved the agreement. Mr. Zager responded to Board member questions and there was discussion about the savings figures. Superintendent Mitrovich noted that at the conclusion of the first year, if necessary, we will bring in a neutral 3<sup>rd</sup> party to review the numbers. The estimated savings for the District is \$100,000.

Price made a motion to approve the Joint Print Shop Agreement with District 204 as presented. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Weeks, Romberg, Jaensch, Dennison, Fielden, Crotty and Price. No: None. The motion carried unanimously.

### **IASB Legislative Platform and Delegate**

Mrs. Romberg noted that annually the Board has an opportunity to send a representative to attend the IASB delegate assembly meeting during the Triple I Conference. The representative votes on proposed resolutions according to the recommendation of the Board and Administration. The assembly is at 10:30 a.m. Saturday morning for 1.5 hours.

Board members decided to vote on the proposed resolutions as follows:

1. High School Exams – agree with resolutions committee
2. Student Academic Placement – agree with resolutions committee
3. Multi County School District GSA Offset – agree with resolutions committee
4. Income Tax Payment Offset – do not agree with resolutions committee
5. TRS Pension Levy – agree with resolutions committee
6. Budget Stability for School Districts – agree with resolutions committee
7. Education Funding Stability – agree with resolutions committee
8. Attorney General Monitoring – agree with resolutions committee
9. Freedom of Information Act Changes – do not agree with resolutions committee
10. Consolidation into Unit Districts – do not agree with resolutions committee
11. Amend Existing Positions – ISBE Oversight Agreement – agree with resolutions committee

Fielden nominated Jaensch to represent the Board at the Delegate Assembly. Crotty seconded the nomination. A unanimous voice vote followed.

Discussion  
Without Action

### **First Reading Policy 7.285, Food Allergy**

Ellen Wolff, Supervisor of Health Services, noted that a law was enacted in August that school districts must have a policy to address food allergies. Most of what is in the proposed policy is already followed by District procedure. Mrs. Wolff commented that a gubernatorial task force has been formed to review all physical conditions and develop one policy that covers multiple conditions. The Board will vote on the proposed policy December 6.

**First Reading Policy 4.110, Transportation**

Mr. Zager explained the three changes in the proposed policy.

- Allow the District to transport students if the child care location is greater than 1.5 miles from the school assigned.
- Requires testing of two-way radio prior to the Driver embarking on routes.
- Requires a walkthrough of the bus at the conclusion of each route to ensure no children or passengers are still on the bus.

The changes will bring our policy into compliance with the law. The Board will vote at the December 6 Board meeting.

**Naperville Education Foundation – Memorandum of Understanding**

Superintendent Mitrovich noted that the District has had a strong relationship with the Naperville Education Foundation (NEF) but have never had a formal agreement. The agreement has been reviewed by legal counsel and sets in writing the relationship that we have. We support the foundation and they in turn help us financially. NEF is planning to hire a half time director and a half time clerical staff person. The District will provide office space and computer support. The Board will be asked to approve the agreement at its December 6 Board meeting.

Old Business        None

New Business        Mr. Weeks brought up the topic of the outsourcing law for non educational activity and its many restrictions. Weeks made a motion to ask the state representatives to consider repealing the outsourcing law. Dennison seconded the motion. There was discussion about where the law came from and if it was appropriate for a Board to advocate for legislation. Board members noted that they really did not know enough about the law to vote one way or the other. Weeks moved to table the motion until more information can be acquired. Dennison seconded the motion. A roll call vote was taken. Those voting yes: Weeks, Crotty, Dennison, Romberg, Jaensch, Price, and Fielden. The motion carried.

Mr. Jaensch noted that the original Board meeting schedule, approved by the Board in May, did not include a Work Session in December. He proposed that the Board add a second meeting on December 6. Superintendent Mitrovich noted that there is enough information to warrant a second meeting in December. Board members unanimously agreed to hold a Board meeting on December 6, 2010.

Upcoming Events        Thanksgiving Holidays – November 25, 26  
Mock Trial – December 4  
Board of Education Meeting – December 6  
Intergovernmental Dinner – December 8  
NEF Appreciation Breakfast – December 9

Adjournment        Dennison moved to adjourn the meeting at 9:05 p.m. Fielden seconded the motion. A voice vote was taken. Those voting yes were: Crotty, Weeks, Price Fielden, Dennison, Romberg and Jaensch. No: None. The motion carried unanimously.

Approved

December 20, 2010

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Mike Jaensch, President  
Board of Education

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Ann Bell, Secretary  
Board of Education